



# M O N I T O R

of the University of Warsaw

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Item 321

**ANNOUNCEMENT NO 10  
OF THE RECTOR OF THE UNIVERSITY OF WARSAW**

of 18 July 2016

**on announcing the consolidated text of  
resolution no 494 of the Senate of the University of Warsaw  
of 18 April 2012  
on the enactment of the Rules of Doctoral Study  
at the University of Warsaw**

§ 1

In the appendix to this announcement, the consolidated text is announced of resolution no 494 of the Senate of the University of Warsaw of 18 April 2012 on the enactment of the Rules of Doctoral Study at the University of Warsaw (consolidated text: Monitor UW 2012, No 4, item 88), taking into account amendments introduced by resolution no 593 of the Senate of the University of Warsaw of 29 June 2016 on amendments to the Rules of Doctoral Study at the University of Warsaw (Monitor UW 2016, item 266).

§ 2

The consolidated text of the Rules of Doctoral Study at the University of Warsaw shall enter into force on 1 October 2016.

Rector of the University of Warsaw:  
*M. Pałys*

Appendix

to the announcement no 10 of the Rector of the University of Warsaw of 18 July 2016  
on announcing the consolidated text of  
resolution no 494 of the Senate of the University of Warsaw of 18 April 2012  
on the enactment of the Rules of Doctoral Study at  
the University of Warsaw

**RESOLUTION NO 494  
OF THE SENATE OF THE UNIVERSITY OF WARSAW<sup>1</sup>**

of 18 April 2012

**on the enactment of the Rules of Doctoral Study  
at the University of Warsaw**

Pursuant to Article 196 s. 6 of the Act of 27 July 2005 – Law on Higher Education (Journal of Laws No 164, item 1365, as amended), in conjunction with § 30 item 10 of the Statute of the University of Warsaw (consolidated text: Monitor UW 2012, No 3A, item 76), the Senate of the University of Warsaw has resolved as follows:

§ 1

The Rules of Doctoral Study at the University of Warsaw are hereby enacted, the text of which constitutes an appendix to this resolution.

§ 2

The following documents are cancelled:

- 1) resolution no 102 of the Senate of the University of Warsaw of 17 May 2006 on the enactment of the Rules of Doctoral Study at the University of Warsaw (UW Monitor 2007, No 6B, item 77);
- 2) resolution no 197 of the Senate of the University of Warsaw of 18 April 2007 on amendments to the Rules of Doctoral Study at the University of Warsaw (UW Monitor 2007, No 4, item 222);
- 3) resolution no 115 of the Senate of the University of Warsaw of 17 June 2009 on amendments to the Rules of Doctoral Study at the University of Warsaw (UW Monitor 2009, No 6, item 118).

§ 3

The resolution shall enter into force on 1 October 2012.

Rector: *K. Chałasińska-Macukow*

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<sup>1</sup> Consolidated text, including amendments introduced by:

- resolution no 214 of the Senate of the UW of 16 April 2014 amendments to the Rules of Study at the University of Warsaw (Monitor UW 2014, item 83);
- resolution no 593 of the Senate of the UW of 29 June 2016 amendments to the Rules of Study at the University of Warsaw (Monitor UW 2016, item 266).

## **RULES OF DOCTORAL STUDY AT THE UNIVERSITY OF WARSAW**

### **GENERAL PROVISIONS**

#### **§ 1**

1. The Rules of Doctoral Study, hereinafter referred to as the "Rules," determine the procedure for the establishment of studies, organisation and course of studies, as well as rights and obligations of doctoral students.

2. Doctoral studies at the University of Warsaw, hereinafter referred to as the „UW," are conducted based on the Act of 27 July 2005 – Law on Higher Education (Journal of Laws No 164, item 1365, as amended), hereinafter referred to as the "Act," and these Rules.

#### **§ 1a**

The study curriculum for doctoral studies shall include:

- 1) individual research work under the supervision of an academic tutor or a promoter with potential participation of an auxiliary promoter;
- 2) completion of a study curriculum understood as the learning process leading to the doctoral student achieving predefined learning outcomes.

#### **§ 2**

Doctoral studies can be conducted by organisational units of the UW that have the right to confer the degree of doktor habilitowany (full doctor) or at least two rights to confer the doctoral degree in various disciplines of the particular academic domain, in the disciplines corresponding to these rights.

#### **§ 3**

Foreigners may take up and pursue doctoral studies in keeping with the principles set out in these Rules, taking into account provisions of Articles 43 and 44 of the Act and the Regulation of the Minister of Science and Higher Education of 12 October 2006 on the taking up and pursuit of studies and training by foreigners and their participation in scientific research and development work (Journal of Laws No 190, item 1406, as amended).

## **ESTABLISHMENT AND WINDING-UP OF DOCTORAL STUDIES**

### **§ 4**

1. Doctoral studies shall be established and wind up by the Rector, at the request passed by a council of the organisational unit of UW satisfying conditions specified in § 2.

2. The request for the establishment of doctoral studies should include:

- 1) <sup>2</sup>specification of the field of science, academic domain and discipline, and if doctoral studies are going to be conducted in more than one field of science, academic domain or discipline, all these fields of science, as well as academic domains and disciplines should be indicated;
- 2) information on the form (full-time, part-time) and duration of doctoral studies;
- 3) draft study curriculum, including:
  - learning outcomes and conditions for the attainment thereof,
  - minimum duration of classes (obligatory, optional and professional practices) together with the number of ECTS points allocated thereto,
  - requirements for particular forms of doctoral studies,
  - schedule of the implementation of particular tasks necessary to complete doctoral studies;
- 4) proposed enrolment conditions and procedure;
- 5) economic analysis of the performance and financing of doctoral studies;
- 6) proposed amount of fees for part-time doctoral studies if the establishment of part-time studies is expected;
- 7) (deleted)
- 8) list of organisational units of the UW and research units conducting studies in the same academic discipline.

### **§ 5**

1. Doctoral studies can be conducted as cross-institutional studies:

- 1) by various organisational units of the UW meeting conditions specified in § 2 of these Rules, as well as with the participation of other organisational or research units;
- 2) by Inter-faculty organisational unit of the UW, provided that at least one from among the participating units meets conditions specified in § 2 of these Rules.

2. The principles for conducting the studies referred to in s. 1 shall be specified in understandings concluded by and between relevant organisational units of the UW or research units of the UW, concluded with the consent of the Rector, or agreements with organisational units of the UW or research units from outside the UW, concluded by the Rector at the request of the council of the responsible organisational unit of the UW or the research unit meeting conditions specified in § 2.

3. The consent of the Rector referred to in section 2 shall be equivalent to the establishment of cross-institutional doctoral studies.

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<sup>2</sup> In the wording set out in § 1 item 1 of resolution no 593 referred to in footnote 1.

## **§ 6**

Doctoral studies shall be conducted in academic disciplines specified by the regulation of the minister in charge of higher education.

## **ORGANISATION OF DOCTORAL STUDIES**

### **§ 7**

1. Doctoral studies can be conducted in both the full-time and part-time forms.

2. Full-time doctoral studies at the UW shall be free of charge, subject to § 3.

3. Part-time doctoral studies at the UW are offered for a fee. The fee amount shall be set by the Rector, at the request of the head of the relevant organisational units of the UW, subject to an opinion of the competent doctoral students government body. Shall the competent doctoral student government body fail to express its opinion within 14 days of the presentation of the request by the head of the relevant organisational units of the UW, this shall not result in suspending fixing the fees by the Rector.

4. During the whole term of doctoral studies, the organisational unit of the University shall ensure scientific assistance and support with respect to independent research works, provided by an academic tutor.

5. <sup>3</sup>An academic teacher or a member of the research staff holding at least the full doctor degree in the particular or related academic discipline, as well as current academic achievements published during the last five year can become an academic tutor of a doctoral student.

5a. <sup>4</sup>A doctoral student or the director of doctoral studies can apply to the head of the organisational unit of the UW for changing the academic tutor. The application shall require a justification.

5b. <sup>5</sup>In justified instances, the head of the organisational unit of the UW can take the decision to replace the academic tutor.

6. Educational classes at doctoral studies can be conducted by academic teachers with current academic achievements published during the last five years.

### **§ 8**

Merit-based supervision over doctoral studies shall be exercised by the council of the organisational unit of the UW conducting these studies.

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<sup>3</sup> In the wording set out in § 1 item 2 letter a of the resolution referred to in footnote 2.

<sup>4</sup> Added by § 1 item 2 letter b of the resolution referred to in footnote 2.

<sup>5</sup> Added by § 1 item 2 letter b of the resolution referred to in footnote 2.

## **§ 9**

1. Tasks of the council of the organisational unit of the UW conducting doctoral studies shall include, in particular:

- 1) adoption of the doctoral study plan and curriculum in keeping with the principles set in § 11;
- 2) expressing an opinion on the candidate for the position of the director of doctoral studies;
- 3) adopting the detailed principles for pursuing doctoral studies;
- 4) laying down the detailed conditions and the procedure for enrolment in doctoral studies, including specifying the limit of admissions, taking into account the procedure for admission of foreigners;
- 5) approving the method of organisation of classes conducted as part of doctoral studies;
- 6) specifying the method of assessment of the implementation of the doctoral study curriculum, as well as performance of research by doctoral students.

2. Tasks of the head of the organisational unit of the UW conducting doctoral studies shall include ongoing oversight over doctoral studies, including in particular:

- 1) examination of reservations presented by doctoral students with respect to the grades referred to in § 13 item 6;
- 2) examination of reservations presented by doctoral students with respect to decisions referred to in § 13 item 12.

## **§ 10**

Detailed principles referred to in § 9 s. 1 item 3 shall specify in particular:

- 1) conditions of registration for subsequent years of study;
- 2) principles and the procedure for the completion of classes, including the classes run outside of the organisational unit of the UW;
- 3) method of submitting reports on the research work conducted;
- 4) the number of teaching hours conducted by doctoral students during particular years of study;
- 5) principles and time frames for the submission of the annual report on the doctoral study process.

## **§ 11**

1. The doctoral study curriculum shall include:

- 1) general subject classes that can be offered also in the form of distance learning, common to all doctoral studies, or respectively other classes conducted at organizational units of the UW selected by the doctoral student in consultation with the academic tutor or promoter. These classes, including 60 hours, should be completed by the end of the second year of studies. These hours shall also include classes aimed at the development of teaching skills of doctoral students, organised by the UW in cooperation with organisational units of the UW, as well as optional classes aimed at the development of professional skills, preparing the doctoral student for research or research and development work; the study director, in consultation with the academic tutor or the promoter may exempt the doctoral student from the aforementioned duty based on research achievements during the first year of studies. The criteria authorising to be exempt from this

duty shall be defined and announced by the study director, whereas the exemption cannot refer to the classes aimed at the development of teaching skills of doctoral students;

- 2) classes in subjects related to the academic discipline or academic disciplines within doctoral studies conducted can be carried out at organisational units of the UW, other institutions of higher education, science and research centres;
- 3) (deleted)
- 4) practices, under the supervision and in the presence of the academic tutor or promoter, or an experienced academic teacher, involving running the classes at the University or participation in running the classes, including no less than 10 hours and no more than 90 hours a year. These practices shall be assessed by the academic tutor or promoter, or an experienced academic teacher present at the classes, and shall be conducted free of charge. A doctoral student employed as an academic teacher conducting educational classes at the University shall be exempt from these practices.

2. The organisation of classes referred to in s. 1 item 2 shall be consistent with the organisation of the academic year. This rule shall not apply to other duties of a doctoral student and optional classes for these students.

3. The doctoral study curriculum shall specify:

- 1) the learning outcomes of doctoral studies and conditions for their achievement, the minimum number of hours of classes and ECTS points, as well as the requirements for particular forms of doctoral studies;
- 2) schedule of the implementation of particular tasks necessary to complete doctoral studies.

4. The completion of the doctoral study curriculum is the condition for completing doctoral studies. The doctoral study director, in consultation with the academic tutor or the promoter, may exempt the doctoral student, who submitted the doctoral thesis earlier than within the time frame specified in the study curriculum, from some duties provided for in this curriculum.

5. A certificate on the study process shall be issued at the request of the person, who failed to complete doctoral studies.

## **§ 12**

1. <sup>6</sup>The doctoral study director shall be appointed and recalled by the Rector after obtaining a positive opinion of the council of the relevant organisational unit of the UW and the faculty council of doctoral students; these opinions shall be expressed in writing within 14 days of the day of receiving the request for such an opinion. If there is no faculty council of doctoral students, a positive written opinion should be expressed by a competent doctoral students government body. The doctoral study director shall be appointed from among academic teachers working at the organisational unit of the University, holding at least the full doctor degree, employed on a full-time basis.

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<sup>6</sup> In the wording set out in § 1 item 3 letter a of the resolution referred to in footnote 2.

1a.<sup>7</sup> Shall the deadline referred to in s. 1 expire ineffectively, this shall be considered expressing a positive opinion on the candidate for the position of the doctoral study director. The requirement to seek an opinion shall not apply to the appointment of the director of the first (newly established) doctoral studies at an organisational unit of the UW.

1b.<sup>8</sup> Shall the faculty council of doctoral students or the council of the relevant organisational unit of the UW express a negative opinion on the candidate for the position of the doctoral study director, the procedure set out in s. 1 shall be repeated.

1c.<sup>9</sup> If the condition to obtain positive opinions of the faculty council of doctoral students and the council of the relevant organisational unit of the UW is not fulfilled for two subsequent candidates for the position of the doctoral study director, the Rector shall appoint on this position an academic teacher meeting the requirements referred to in s. 1, who was not previously appointed as a candidate.

2. The term of office of the doctoral study director shall last four years, and shall start no later than on 1 January of the year following election of the University's governing bodies.

3. <sup>10</sup>(deleted)

### § 13

The doctoral study director shall, in particular:

- 1) organise the implementation of the doctoral study curriculum;
- 2) submit annual reports on conducting doctoral studies to the council of the organisational unit of the UW and the Rector;
- 3) notify the Rector of the following documents adopted by the council of the organisational unit of the UW:
  - a) curriculum for doctoral studies,
  - b) detailed principles for pursuing doctoral studies;
- 4) act as a member of the committee for admissions to doctoral studies;
- 5) act as a chairperson of the doctoral committee awarding and increasing doctoral scholarships;
- 6) assess the implementation of the doctoral study curriculum, as well as performance of research by doctoral students;
- 7) exempt, in consultation with the academic tutor or the promoter, the doctoral student, who submitted the doctoral thesis earlier than within the time frame specified in the study curriculum, from some duties provided for in this curriculum;
- 8) grant leaves to doctoral students;
- 9) express consent to extending the term of doctoral studies;
- 10) express consent to doctoral students' participation in internships and performance of research at research institutions;
- 11) decide whether educational classes referred to in § 18 s. 2 and § 24 s. 3 are completed;

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<sup>7</sup> Added by § 1 item 3 letter b of the resolution referred to in footnote 2.

<sup>8</sup> Added by § 1 item 3 letter b of the resolution referred to in footnote 2.

<sup>9</sup> Added by § 1 item 3 letter b of the resolution referred to in footnote 2.

<sup>10</sup> Deleted by § 1 item 3 letter c of the resolution referred to in footnote 2.

- 12) take decisions on the completion of subsequent years of doctoral studies;
- 13) take decisions to remove a doctoral student from the list of doctoral students;
- 14) take decisions on resumption of studies;
- 15) publicly announce detailed conditions and the procedure for enrolment in doctoral studies within the time frame specified in the resolution of the Senate of the conditions and the procedure of enrolment in doctoral studies.

#### **§ 14**

The procedure and conditions for enrolment in doctoral studies shall be laid down by the Senate of the UW in a resolution. The resolution of the Senate shall be published on the website of the UW no later than on 30 April of the year in which the academic year to which the resolution refers starts.

#### **§ 15**

1. A person admitted to doctoral studies shall acquire rights of a doctoral student upon the taking of the following oath: *"I solemnly swear that I will constantly strive to acquire knowledge and develop my personality, respect academic laws and customs and show consideration for the dignity and honour of the doctoral student of the University of Warsaw in all my conduct."*

2. The doctoral student shall receive a doctoral student ID. Such an ID shall allow the doctoral student to enjoy doctoral student rights, and shall be subject to return upon the completion of studies or removal from the list of doctoral students. The ID template and amount of the fee for its issuance shall be subject to separate regulations.

### **RULES FOR PURSUING DOCTORAL STUDIES**

#### **§ 16**

1. The duration of doctoral studies shall be at least two years and no more than four years.

2. The doctoral study director, in justified instances including, in particular:

- 1) periodic inability to participate in the studies due to illness;
- 2) necessity to take care of ill family member;
- 3) necessity to personally take care of a child under four years old or a child of certified disability;

may, at the request of the doctoral student, extend the duration of doctoral studies by no more than one year in total.

3. The doctoral study director, at the request of the doctoral student, may extend the duration of doctoral studies in instances justified by the necessity to conduct longer-term research, for their duration, no more than two years in total.

4. An opinion of the academic tutor or the promoter, specifying the expected date of completion of the doctoral thesis and the doctoral thesis defence, shall be enclosed to the request referred to in s. 3.

5. The doctoral study director may also grant to the doctoral student the following types of leaves:

- 1) a sick leave, due to sickness or disability;
- 2) (deleted)
- 3) a research leave, for the internship at another University or research;
- 4) a special leave in other justified cases.

5a. <sup>11</sup>The doctoral study director shall grant, at the request of the doctoral student, a maternity leave, leave defined by the same rules as the maternity leave, paternity leave or parental leave.

6. A doctoral student shall be granted a sick leave for the period of sickness, treatment or rehabilitation excluding or seriously impeding the continuation of studies. The decision to grant a sick leave shall be made by the doctoral study director based on medical documentation or the opinion of the Disabled Persons Office.

7. A doctoral student may be granted a research or special leave for a period not exceeding one year, after completing at least the first year of studies. The next leave may be granted after completing another year of studies. In justified cases, the doctoral study director may determine the term or duration of the leave otherwise.

8. During the leave, the doctoral student shall retain doctoral student rights, unless rules for granting financial assistance decide otherwise.

9. The doctoral student's return to studies after the leave shall be subject to the rules defined by the doctoral study director. Doctoral studies shall be extended by the duration of the leave. After the end of the leave, the doctoral student shall be at the same stage of doctoral studies as before the beginning of the leave.

10. <sup>12</sup>The doctoral study director shall extend, at the request of the doctoral student, the duration of doctoral studies by the period corresponding to the duration of a maternity leave, leave defined by the same rules as the maternity leave, paternity leave or parental leave.

11. The doctoral student extending the duration of doctoral studies may be awarded the doctoral scholarship on general terms.

12. In instances specified in ss. 2 and 3, the doctoral study director can also exempt the doctoral student from the duty to participate in classes.

## **§ 17**

1. The doctoral scholarship for the first year of doctoral studies can be awarded to the doctoral student, who achieved very good results during the enrolment proceedings.

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<sup>11</sup> In the wording set out in § 1 item 4 letter a of the resolution referred to in footnote 2.

<sup>12</sup> In the wording set out in § 1 item 4 letter b of the resolution referred to in footnote 2.

2. The doctoral scholarship for the second and subsequent years of doctoral studies can be awarded to the doctoral student, who:

- 1) implements the study curriculum on a timely basis;
- 2) shows commitment to:
  - a) conducting educational classes as part of professional practices, or
  - b) performance of scientific research conducted by the organisational unit of the UW;
- 3) during the academic year preceding the date of filing the application for awarding the doctoral scholarship showed significant progress in research work and preparation of the doctoral thesis.

3. The doctoral scholarship shall be awarded for 12 months, based on the application of the doctoral student. The application shall be submitted to the doctoral study director.

4. The Rector, after consulting the competent doctoral students government body, shall issue the ordinance on detailed terms and conditions, and the procedure for granting doctoral scholarships at the UW. The competent doctoral students government body shall express its opinion within 14 days of the day of receiving the request for such an opinion. Shall the competent doctoral student government body fail to express its opinion within 14 days of the presentation of the request by the Rector, this shall be considered a positive opinion.

5. The scholarship shall be awarded by the Rector, after obtaining the opinion of the doctoral committee, hereinafter referred to as the committee, on the application for awarding this scholarship. The committee shall be appointed by the Rector in keeping with the principles specified in a separate ordinance of the Rector. The committee shall comprise the doctoral study director acting as a chairperson of the committee, and at least two other academic teachers working at the organisational unit of the UW, holding at least the full doctor degree, and a representative of doctoral students.

6. The scholarship may be withdrawn in keeping with the principles specified in the ordinance on terms and conditions, and the procedure for granting doctoral scholarships at the UW.

## **§ 18**

1. The doctoral student shall be entitled, with the consent of the doctoral study director and after obtaining an opinion of the academic tutor or the promoter, to take up internships in the country and abroad, as well as to conduct research at domestic or foreign research institutions. The period of the academic internship shall be included in the period of doctoral studies if the doctoral student was not granted a leave for the period of the internship.

2. In case of the doctoral student taking up the internship, the doctoral study director can recognise as completed the educational classes that the doctoral student conducted at another research centre, enable the doctoral student to conduct educational classes at another time or express the consent to their completion on an extramural basis.

## **§ 19**

1. Upon request, the doctoral student shall receive a doctoral student record book, consistent with the template specified by the Rector. The doctoral student's participation in seminars, examinations and tests passed, research internships completed, as well as periodic assessments of the academic tutor or the promoter shall be recorded in the doctoral student record book. The doctoral student's participation in seminars, examinations and tests passed, as well as internships completed shall be recorded in the IT Study Support System.

2. The doctoral student, who completed the last year of studies and during the studies started the doctoral thesis procedure, but failed to defend the doctoral thesis, shall not cover the costs of the doctoral thesis procedure if the thesis was approved by the promoter within two years of completing the studies.

3. The council of the organisational unit of the UW conducting doctoral studies may close the doctoral thesis procedure if the doctoral student fails to present the doctoral thesis within four years of starting the doctoral thesis procedure. This period shall not include the period of leaves and extensions of doctoral thesis.

## **§ 20**

1. The doctoral student can be removed from the list of doctoral study participants in the case of:

- 1) non-completing the tasks included in the study curriculum;
- 2) non-fulfilling educational duties entrusted to the doctoral student;
- 3) failure to comply with regulations binding at the UW;
- 4) failure to pay the fees related to the studies.

2. The decision on the removal from the list of doctoral study participants shall be taken by the doctoral study director. The decision shall be submitted immediately to the person removed from the list, head of the responsible organisational unit of the UW and the Rector.

3. The doctoral student may appeal against the decisions on the removal from the list of doctoral study participants to the Rector, through the doctoral study director, within 14 days of receiving the decision.

4. The Rector's decision can be appealed against to the Voivodeship Administrative Court, through the Rector, within 30 days of receiving this decision.

## **§ 21**

1. Rights and obligations of the doctoral student shall expire upon completion of the last year of studies, defending the doctoral thesis or removal from the list of doctoral study participants.

2. The doctoral study director shall issue a certificate on the study process at the request of the person, who failed to complete doctoral studies.

## **RIGHTS AND OBLIGATIONS OF THE DOCTORAL STUDENT RELATED TO RESEARCH WORK**

### **§ 22**

1. The doctoral student shall have the right to:
  - 1) use library and information system of the UW in accordance with rules applicable at the UW;
  - 2) receive information about procedures on research project funding and organisational support in preparing applications for research funding as well as for national and international scholarships;
  - 3) receive information about scientific conferences and other scientific projects related to his/her research work at disposal of the organisational unit of the UW conducting doctoral studies;
  - 4) co-financing by the organisational unit of the UW conducting doctoral studies or the UW, within a specified limit, participation in foreign language courses designed for doctoral students at the UW;
  - 5) co-financing by the UW, within specified limit, participation in physical education classes.

2. The head of the organisational unit of the UW may agree, to the extent of resources possessed by the unit, to cover the doctoral student's costs of doctoral research, publication, participation in scientific conferences or trips to conduct scientific and research activities.

3. For participation in the research works, the doctoral student may receive compensation from resources being at the disposal of heads of these works or awards on the same basis as employees of the organisational unit of the UW that conducts doctoral studies.

4. The doctoral student has the right to apply for co-financing, by the organisational unit of the UW conducting doctoral studies, participation in scientific conferences and courses necessary to prepare the doctoral thesis and the purchase of equipment, software and materials needed to perform the research. Rules for such co-funding by the unit shall be determined by the head of the unit, and communicated to doctoral students, their tutors and promoters.

### **§ 23**

1. The doctoral student shall be obliged to act in compliance with the oath taken, as well as to duly implement the doctoral study curriculum.

2. The doctoral student shall be obliged to comply with provisions of these Rules.

3. The doctoral student shall be obliged to participate in classes as defined in the study curriculum.

4. The doctoral student shall be obliged to comply with provisions of the Rules for acquisition, use and protection of intellectual property at the UW.

## **§ 24**

1. The doctoral student shall be obliged to comply with fire protection as well as occupational hygiene and safety rules and regulations.

2. The doctoral student shall be obliged to submit the report on the progress of doctoral studies in line with the principles and within time frames set in detailed principles for pursuing doctoral studies, referred to in § 10 item 3.

3. Participants of doctoral studies conducted at the UW shall also be obliged to complete professional practices referred to in § 11 s. 1 item 4.

4. The amount of educational classes to be conducted by the doctoral student cannot exceed ninety hours a year. In justified instances, subject to obtaining the consent of the doctoral student and his/her academic tutor or the promoter, this number of hours may be increased.

5. The doctoral student shall be entitled to the remuneration for conducting educational classes. The doctoral student, who receives the doctoral scholarship, shall not be entitled to the remuneration for conducting educational classes up to 90 hours a year.

6. Within the meaning of this paragraph, an increase of the doctoral scholarship shall also be considered the doctoral scholarship. The council of the organisational unit of the UW conducting doctoral studies in consultation with the faculty council of doctoral students may conclude that other scholarships awarded to doctoral students in this unit are also considered doctoral scholarships, whereas this cannot refer to the scholarship from the Financial Assistance Fund.

7. Completing the classes aimed at the development of teaching skills of doctoral students and a positive assessment with respect to at least one semester of practices referred to in s. 3 shall be the condition for conducting educational classes by the doctoral student independently. Educational classes conducted by doctoral students shall also be subject to obligatory evaluation by the students.

## **FINANCIAL AND SOCIAL ASSISTANCE FOR DOCTORAL STUDENTS**

### **§ 25**

The doctoral student shall be entitled to apply for financial assistance in line with the principles laid down in the Rules for determining the amount, awarding and paying financial assistance for doctoral students of the UW.

### **§ 26**

The participant of doctoral studies shall be entitled to financial assistance in form of using the company's social benefits fund on terms specified in the Rules of the Company's Social Benefits of the UW.